**DAT 205 Meeting Minutes Apr 9, 2021 at 9:30hrs ET**

**Topic:** Team meeting – Project (Final Presentation)

**Participants:**

Bhavika Patil

Cindy Guo

Dennis Hung

**Discussion**

* Reviewed presentation and updated slides to be used.
* Additional changes to slides required as noted as comments in the presentation.
* Members to develop notes and format of presentation so there is no transition points for speakers. This will still need to be in the notes so each speak will know when it is their turn.

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| **Date** | **Activity** |
| Sun Apr 11 @ 2pm | Next Group meeting to merge group members’ notes and slides. |
| Mon Apr 12 @ 9:30pm | Presentation Practice Run #1 |
| Tue Apr 13 @ 9:30pm | Presentation Practice Run #2 |
| Wed Apr 14 @ 9:30pm | Finalize presentation and submit |

**Action Item**

Bhavika

* Slide 1,2, 3,4,6,10

Cindy

* Slide 5, 7(dual due to PIE?), 11,14

Dennis

* Slide (8,9) combine,12,13,15,16